



STATE BOARD OF CORRECTIONS
BOARD POLICY NUMBER: 20-3
SUBJECT: Entry Into Correctional Facilities
DATE: July 16, 2003

- 20-3.1 POLICY. The safety and well-being of all persons working and confined in Virginia's correctional facilities depends largely upon the Department of Corrections' ability to control movement of people and goods in and out of an institution.

It is recognized that there are legitimate reasons for persons to enter an institution, such as the supply of goods and services, attorney access to clients, or other business, program support, or maintenance functions within the secure perimeter.

The Board also recognizes the importance of positive support of family and friends in an inmate's adjustment to institutional life, and preparation for return to the community. These needs must be balanced with the need to maintain a safe and secure facility.

Subject to approval by the Board, the Department shall develop general guidelines for entry into the interior of state correctional facilities.

Each adult institution shall develop Institutional Operating Procedures to implement the procedures developed by the Department.

- 20-3.2 AUTHORITY. Code of Virginia, Section

53.1-30, Who May Enter Interior of State Correctional Facilities; Searches of Those Entering

- 20-3.3 REFERENCES. None.

- 20-3.4 IMPLEMENTING PROCEDURES.

Department Procedure 4-2, Public Access to State Correctional Facilities
Division Operating Procedure 11, Public Access to Correctional Facilities
Division Operating Procedure 854, Visiting Privileges
Security Operating Procedures Manual

- 20-3.5 EFFECTIVE DATE. July 16, 2003.

- 20-3.6 SUPERSESSSION. This policy supersedes Board Policy 20-3, dated September 17, 1998.

- 20-3.7 REVIEW DATE. This policy must be reviewed and updated as necessary.

Adopted by the Board of Corrections on May 21, 2003.

Signature Copy on File

Sterling Proffitt
Acting Chairman
Board of Corrections